

加入我们的团队

「[恩言书库](#)」诚征运营经理

(2015.08.07)

职位：「[恩言书库](#)」运营经理（全职），直接向执行总监汇报。

职责：

1. 负责业务平台站点的运营及推广，制定并执行业务平台运营策略和流程
2. 依据市场需要，为平台遴选并管理中文电子出版物
3. 策划实施推广活动，并对营销和推广效果进行跟踪和反馈
4. 主导客户服务，响应业务伙伴及终端用户的需求
5. 收集并分析业务数据及用户反馈，主导业务平台的持续改进
6. 招募并建立运营团队
7. 预算制定及执行监督

要求：

1. 熟悉互联网商务的运作
2. 对开发文字资源有激情、异象或负担
3. 团队领导力，独立工作能力和较强的人际沟通，组织协调能力
4. 一定程度的业务出差

薪资：面谈

欲知更多「[恩言书库](#)」详情，请浏览 Enyan.org。

有兴趣申请的肢体，请电邮个人履历来 HR@timotai.org 以便联络。

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Join Our Team

eBook Operation Manager (2015.08.07)

Position: eBook Operation Manager for Enyan.org (Full Time)

Job Description:

1. Develop strategies, operate and promote Enyan.org
2. Select & manage Chinese e-publications per current trends and marketing needs
3. Design & introduce promotional activities with evaluation & follow-up
4. Excel in customer service for our publishing partners and end-users
5. Continuous analysis of our operation logistics and customers' responses to sustain growth and improvement
6. Recruit and establish our operation team
7. Build and supervise budget for the e-publishing team

Requirement:

1. Experience in e-Commerce operation
2. Interest & passion to develop literary resources for the Chinese church
3. Proven team leadership skills & ability to work independently; good interpersonal and coordination skills
4. Able to travel for business needs and related ministry

Compensation: Negotiable

Please visit Enyan.org for more information.

Submit your CV to HR@timotai.org for further attention.

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